

FOR: CONTINUATION OF THE INDIANA COMMISSION ON COMMUNITY  
SERVICE AND VOLUNTEERISM

TO ALL TO WHOM THESE PRESENTS MAY COME, GREETINGS:

**WHEREAS,** the future success and strength of the state rely upon the interaction of Indiana's citizens, communities, and enterprises and;

**WHEREAS,** volunteerism and community service are increasingly recognized as a means to empower citizens in their own communities and to further state and community problem-solving; and

**WHEREAS,** community service is an avenue for addressing many of the state's unmet educational, human, public safety, and environmental needs and has revealed new options for enhancing the quality of life for all Indiana residents; and

**WHEREAS,** the encouragement and commitment of citizens to participate in national and community service renews the ethic of civic responsibility and service in the state and the nation; and

**WHEREAS,** the National and Community Service Trust Act of 1993 calls for the support and collaboration of federal, state, and local programs and agencies to build on existing organizational structures and expand full-time and part-time service opportunities for all citizens; and

**WHEREAS,** this Commission will promote volunteerism and citizen participation through the implementation and administration of a comprehensive State plan supporting volunteer organizations and local community programs in need of assistance or funding to fulfill the needs of the communities they serve; and

**WHEREAS,** the goals of the National and Community Service Trust Act of 1993 are facilitated by the creation of a statewide organization to promote volunteerism and community service, and to secure and generate support for the fulfillment of the objectives indicated in the State Plan;

**NOW, THEREFORE, I, Joseph E. Kernan,** by virtue of the authority bested in me as Governor of the State of Indiana, do hereby order that:

1. The Indiana Commission on Community Service and Volunteerism [hereafter "Commission"] is continued.
2.
  - (a) The Commission shall consist of members who have distinguished themselves in their respective fields, and who share the common goals of encouraging community service and volunteer participation as a means of community and state problem-solving; of developing a long-term, comprehensive vision and plan of action for community service initiatives in Indiana; and of serving as the state's liaison to national, state, and local organizations that support its mission.
  - (b) Members of the Commission shall be appointed on bipartisan basis. Not more than fifty percent of the Commission plus one member may be from

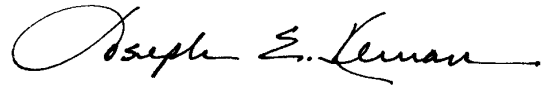
the same political party. To the extent possible, it shall be balanced according to race, ethnicity, age, disability, and gender characteristics.

- (c) The Governor shall appoint members for three-year terms. Current members shall retain membership until expiration of their terms.
  - (d) Not more than 25 percent of the Commission members may be employees of state government, though additional state agency representatives may sit on the Commission as non-voting, ex officio members.
  - (e) Vacancies among the members shall be filled by the Governor to serve for the remainder of the term.
  - (f) Members of the Commission and the Indiana Youth Commission are entitled to reimbursement for expenses necessarily incurred in performing Commission duties as permitted by guidelines issued by the State Budget Agency.
3. (a) The Commission shall consist of no fewer than 15 and no more than 25 voting members, including:
- (i) an individual with expertise in the educational, training, and developmental needs of youth, particularly disadvantaged youth;
  - (ii) an individual with expertise in promoting service volunteerism among older adults;
  - (iii) a representative of community-based agencies or organizations in the State;
  - (iv) the superintendent of the Indiana Department of Education, or the superintendent's designee;
  - (v) a representative of local labor organizations in the State;
  - (vi) a representative of business;
  - (vii) an individual between the ages of 16 and 25, inclusive, who is a participant or supervisor in a volunteer or service program;
  - (viii) a representative of local government;
  - (ix) the executive director of the Indiana Campus Compact
  - (x) a representative of the Corporation for National and Community Service as a non-voting, ex officio member;
- (b) In addition, the Commission may include:
- (i) members selected from among local educators;
  - (ii) members selected from among experts in the delivery of educational, human, public safety, or environmental service to communities and persons;
  - (iii) representative of Native American tribes;
  - (iv) members selected from among out-of-school youth or other youth at risk;

- (v) representatives of entities that received assistance under the Domestic Volunteer Service Act of 1973 (42 U.S.C. Section 4950 et seq.);
  - (vi) a youth advisory committee consisting of up to 25 non-voting members between the ages of 12-21. This committee may assist the Commission in decisions regarding issues pertaining to young people.
- 4. The officers of the Commission, elected by the Commission, shall include:
  - (a) Chairperson: It shall be the responsibility of the Chairperson to preside at all meetings of the Commission; to appoint committees, both standing and ad hoc as the Chairperson sees fit; and to authorize and execute the wishes of the Commission.
  - (b) Vice-Chairperson: The Vice-Chairperson shall assist the Chairperson, and in the absence of the Chairperson, perform those duties.
  - (c) Secretary: The Secretary shall be responsible for the minutes of the meetings of the Commission.
- 5. The Commission shall:
  - (a) develop and annually update a 3-year plan for community service programs in the State;
  - (b) select grantees under guidelines specified by the National Corporation;
  - (c) apply to the National Corporation for funding supporting objectives in the State Plan;
  - (d) coordinate Commission activities with those of any federally administered service program such as VISTA and Older American Volunteer Programs to ensure that the services are complimentary, not duplicated;
  - (e) set priorities for service and volunteerism; and
  - (f) provide all applicants services required by the National and Community Service Trust Act of 1993.
- 6. The Commission shall meet at least quarterly. A quorum shall consist of a simple majority of voting members.
- 7. The Governor shall appoint a full-time Executive Director who shall serve at the pleasure of the Governor. The Executive Director shall report to the Governor's Executive Assistant for Community Service. The Executive Director shall carry out the duties of the Commission and shall also perform other duties relating to community service and volunteerism, as deemed necessary by the Governor or by the Governor's Executive Assistant for Community Service.
- 8. The Executive Director shall be empowered to employ and/or contract for services necessary to carry out the duties of the Commission. The staff shall administer any pertinent policy and planning activities to assist the Commission in fulfilling its objectives.

9. This order is effective as of September 13, 2003.

**IN TESTIMONY WHEREOF, I, Joseph E. Kernan,** have hereunto set my hand and caused to be affixed the Great Seal of the State of Indiana on this 15th day of October, 2003.

A handwritten signature in black ink, reading "Joseph E. Kernan". The signature is fluid and cursive, with a long horizontal stroke at the end.

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Joseph E. Kernan  
Governor of Indiana

ATTEST: Todd Rokita  
Secretary of State